

Catering Policies and Information

Payment Policy . . .

A deposit equal to the rental fee is due at the time of booking to secure your date. After your event, you will receive a statement for the balance of your event. Should you have to cancel your event, you will forfeit your booking deposit. A function cancellation within two weeks of the date may result in any costs already incurred on your behalf.



Menu and Selection . . .

Final menu selections are due two weeks in advance of your event and the guaranteed number of guests is due five business days prior. If multiple entrée choices are selected, we must be advised of the exact number of each entrée at this time. When planning a menu with multiple entrée selections, we ask that you provide an entrée indicator to help our staff insure that your guests are served their proper choice.

Our catering team is happy to accommodate any special dietary needs your guests may have with three business days notice. Please understand that meal substitutions made during an event, without prior notice, will result in an additional charge and may result in a delay of service.

Food and Beverage . . .

All food and beverage must be purchased through and served by the WUC staff. Due to Health Department and insurance regulations, remaining food items from a catered function cannot be removed from the premises. This policy applies to all perishable food, including entrées for guaranteed guests unable to attend. The service and sale of alcoholic beverages is regulated by the Washington State Liquor Control Board. As a licensee, the WUC is responsible for administration of these regulations, therefore liquor may not be brought into the clubhouse. Guests who appear to be under age 21 will be asked for identification.



Service Charge and Sales Tax . . .

A 20% service charge and 9.6% sales tax will be added to all food and beverage sales.

Parking . . .

Depending on the timing of your event, limited parking is available for you and your guests in the secured WUC garage. Parking may be paid for by the event host or paid individually by your guests. Valet parking can be arranged at an addition fee for large weekend groups.